



## Cookstown High School

Combined Grammar & Secondary School

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6 June 2022

Dear Parent/Carer

I am delighted that your child is being offered a post-primary place in Cookstown High School. I sincerely hope that the years spent here will be successful in terms of academic progress and personal development.

On **Tuesday 14 June at 7pm** in the Millar Hall we will be hosting a P7 Parent & Child Information Evening. This will give you the opportunity to meet senior staff and hear about the running of the school and its standards and expectations as well as discuss anything that may concern you. Please continue to keep up to date with school through the school website [www.cookstownhighschool.org](http://www.cookstownhighschool.org) or school social media and contact our school reception should you have additional queries or concerns.

School policies and procedures including the following are available on the school website; Attendance, Positive Behaviour, Anti-bullying, Child Protection, Class Movement Procedures, Internet Use, Misuse of Substance, Medication Policy and Appearance Code. We have enclosed with this e-mail a Medical Form (please include all information re allergies), Information Collection Sheet, Uniform List, GDPR consent and the Home/School Agreement. It is expected that in order to build a solid relationship for the benefit of pupils, that parents and pupils accept school policies and the **Agreements are signed and returned as an acceptance of the school's standards and policies.**

Information about class placement will follow; however, not before the August Induction Day for your child (**Wednesday 31 August 2022**). Please be patient, this is a detailed and robust process and we take care to consider the academic and pastoral needs of every child. Head of Year 8, Dr Kane, and Vice-Principal Pastoral, Mrs Allen, have already engaged in meetings with feeder primary school staff and we take the holistic needs of every child into consideration before allocating the most suitable class place. In the meantime, your child will have been invited to join us for a **P7 Taster Day on Thursday 16 June** and we hope that this will begin to alleviate any transition worries which some pupils may be experiencing and really enthuse them about starting their new school.

Parents or carers are invited to attend a pastoral transition meeting for your child (in person or remotely via school cloud –link to instructions on how to access SchoolCloud; <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>). These meetings will last no longer than 10-15 minutes and are by video link scheduled through SchoolCloud between Friday 24 June – Wednesday 29 June, with Monday 27 dedicated to anyone who prefers a face-to-face meeting as opposed to online. The purpose of this 1:1 meeting is to allow you the parent or carer the opportunity to share pertinent information which you feel will allow Cookstown High School colleagues to better support your child in the transition to Year 8 and also allow school staff to highlight the key components of positive home/school relationships. We trust you will take the time to attend a meeting and sign up using the school cloud facility as per the attachment. If you have any technical issues with this or require assistance booking an appointment, please contact the school office on 02886763620 before Tuesday 21 June.

Please return **all** the completed forms to us by **Friday 24 June** at the latest.



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### **Home to School Transport/Free School Meals/ Uniform Grant assistance**

For those parents that wish to apply for home to school transport assistance I can confirm that the Education Authority has an online application process for parents applying for home to school transport. Further information on eligibility for transport assistance and how to apply can be found on the Education Authority website at:

<https://www.eani.org.uk/financial-help/home-to-school-transport>

Likewise, information on eligibility or criteria for free school meals or uniform grants is accessible using the following Education Authority link:

<https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants>

Should you require any further assistance, please contact the school reception on 02886763620.

Yours faithfully

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GJ Evans  
Principal